

## WELCOME TO THE MORAVIA CENTRAL SCHOOL BOARD OF EDUCATION MEETING

We cordially welcome the public to all Board of Education meetings. With the exception of Executive Sessions, all Board meetings are open to the public. Here is some information about the Board meetings and the school, which may be of help to you:

**BOARD MEETINGS** The Board meets in regular session generally every second and fourth Wednesday night at 7:00 p.m. If the Wednesday is a legal holiday, then the meeting is to be conducted on a non-holiday night (to be scheduled.) Each visitor at the Board meeting is provided with an agenda to follow. The meeting is conducted according to Robert's Rules of Order, N.Y.S. Education Laws and Bylaws of the Board. The Board requests that hats be removed while attending School Board Meetings.

It would be helpful if you could call the District Office (497-2670) prior to the meeting and advise us that you will be asking to be placed on the agenda. In this way, the Board can be provided with any backup information that will help them with their discussion.

**HOW TO GET YOUR TOPIC ON THE AGENDA** At the beginning of the meeting the President will welcome visitors and ask if anyone wishes to speak. State law does not require the school board to hold a public comment period; however, the Moravia Central School Board has chosen to do so because we believe it is crucial for us to hear from our community members about their concerns and issues. **The public is welcome to address the Board of Education on items pertaining to education and/or the operation of the school district. There will be time provided at the beginning of the agenda. Any member of the public wishing to address the board is requested to stand when recognized, give his/her name and address, state the organization they may represent, and the topic that they wish to address. Questions and comments relating to employees of the district will not be permitted; such questions and comments should be referred to the Superintendent at another time. *Individuals are asked to limit their presentation to five minutes or less.***

**The public will have another opportunity at the end of the meeting to address any items that were discussed previously on the agenda.**

**It is our belief that school board meetings should serve as an example to our students and we ask that members of the community deal with controversial issues in a civil manner and demonstrate mutual respect for one another. In that spirit, we will insist that all speakers and members of the audience maintain civility and respect for any divergent views that others possess. We ask that speakers please address their comments to the board directly, rather than the audience. Speakers may address only items pertinent to tonight's meeting agenda.**

The board meeting agendas and minutes are public record and you are welcome to view them at any time on the school website, [www.moraviaschool.org](http://www.moraviaschool.org). They are located under the Board of Education information (Board Docs). The Freedom of Information Act governs Board Minutes and other materials, which are of public record. Persons desiring information from the school may request it at the District Office.

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Under **Personnel**, the Board will make appointments upon the recommendation of the Superintendent of Schools, accept resignations, and grant leaves of absence. The **New Business** section of the agenda is reserved for resolutions or motions and business that does not fall into the category of Personnel. Official actions of the Board will fall into one of the above categories.

The **Information Items** portion of the agenda is usually used to bring reports to the Board by various departments; to inform the Board of school and public events; to assess the Board of possible problem areas; and to keep the Board informed of current legislation and the concerns of State and County School Boards' Associations. Items placed under **Information** do not require Board action, but may be discussed and placed under **New Business** or **Personnel** on future agendas for official action.

If the Board adjourns to Executive Session, no official action will be taken until the Executive Session is complete, and the board has reconvened. Normally, Executive Sessions are scheduled at the end of the Board Meetings; however from time to time, it is necessary to call for an Executive Session during the course of the meeting.

Executive Session may be called to discuss personnel, negotiations, sale or lease of real property, current or pending litigation, and a limited number of other purposes.

**OUR BOARD** The Board of Education has seven members who are elected by majority vote for a three-year term. The following are seated regularly at the Board table.

Shawn Becker	Hathaway Rd., Moravia
Jennifer Bilinski	S. Main St., Moravia
Jeffrey Carmichael	N. Main St., Moravia
Kärin Dillon	Main St., Locke
Michelle Lyon	Church St., Moravia
Neil Stevens	Old Salt Rd, Moravia
Terry Thompson	Donald Drive, Moravia
John Birmingham	Superintendent of Schools
Jeff Lawrence	School Business Administrator
Jodie Rusaw	Clerk of the Board

Thank you for your interest in our school system, and our Board of Education. If you have any suggestions for improving our Board Meetings, please feel free to talk with us about it.

**YOUR BOARD OF EDUCATION  
MORAVIA CENTRAL SCHOOL**