

**Moravia Central School**  
**Payroll Dates and Information for School Year 2021/22**

	<b>Subs, Extra &amp; OT</b>	<b>Pay Date</b>	
Pay 1	6/13/21-6/26/21	7/15/21	
Pay 2	6/27/21-7/10/21	7/30/21	
Pay 3	7/11/21-7/24/21	8/13/21	
Pay 4	7/25/21-8/7/21	8/30/21	
Pay 5	8/8/21-8/21/21	9/15/21	<b>FIRST PAY 10 MONTH STAFF HEALTH/DENTAL/VISION INSURANCE, CSEA UNION DUES, MTA DUES, NY LIFE, 403B STARTS</b>
Pay 6	8/22/21-9/4/21	9/30/21	<b>1st PAY FOR FALL COACHES (Var. and J.V.)</b>
Pay 7	9/5/21-9/18/21	10/15/21	<b>FLEX STARTS - AFLAC STARTS</b>
Pay 8	9/19/21-10/2/21	10/29/21	
Pay 9	10/3/21-10/23/21	11/15/21	<b>FINAL PAY FOR ALL FALL COACHES (Mod. Coaches Pay)</b>
Pay 10	10/24/21-11/6/21	11/30/21	
Pay 11	11/7/21-11/20/21	12/15/21	
Pay 12	11/21/21-12/4/21	12/30/21	<b>1st PAY FOR WINTER COACHES (Var. and J.V.) + Mod. Volleyball and Mod. Boys Basketball</b>
Pay 13	12/5/21-12/18/21	1/14/22	
Pay 14	12/19/21-1/8/22	1/28/22	
Pay 15	1/9/22-1/22/22	2/15/22	
Pay 16	1/23/22-2/5/22	2/28/22	
Pay 17	2/6/22-2/19/22	3/15/22	<b>FINAL PAY FOR ALL WINTER COACHES (Mod. Coaches Pay)</b>
Pay 18	2/20/22-3/5/22	3/30/22	
Pay 19	3/6/22-3/19/22	4/15/22	
Pay 20	3/20/22-4/2/22	4/29/22	<b>1st PAY FOR SPRING COACHES (Var. and J.V.)</b>
Pay 21	4/3/22-4/23/22	5/13/22	
Pay 22	4/24/22-5/7/22	5/27/22	
Pay 23	5/8/22-5/28/22	6/15/22	<b>FINAL PAY FOR ALL SPRING COACHES (Mod. Coaches Pay)</b>
Pay 24	5/29/22-6/11/22	6/24/22	<b>LAST PAY FOR 10 MONTH STAFF AND FINAL PAY FOR 12 MONTH STAFF &amp; SUBS</b>
<b>2022/23</b>	6/12/22-6/25/22	7/15/22	
	6/26/22-7/9/22	7/29/22	

Notes:

**10 Month Employees Only** - Pay Period #24 will include your 20th pay to end the fiscal year.

If you choose the 24 pay option, the 4 additional **independent pays** are added together into **ONE** pay on June 24, 2022.

- 10-Month Only** - if you choose the 24 pay option, the four additional pays will include mandatory deductions **only** (Federal, State, FICA, TRS/ERS, certain loans and garnishments).
- 10 & 12 -Month** - TRS loan deductions will be taken out of 20 pays. Beginning with the 9/15/2021 Payroll.

**\*PRENOTE** - Prior to your first direct deposit payroll transaction, you will receive a physical "paper" check. The reason for this is due to the process used known as "Prenote". A prenote (or prenotification) is a zero dollar test to validate your bank account information. A prenote test transaction gets sent to the bank to make sure that the provided account information is valid before setting up a direct deposit transfer to pay you. After the bank routing and account numbers are entered, the prenote status is pending. After the prenote period has passed, the status changes to complete. An employee direct deposit bank account prenote status must be complete before direct deposit payroll can be processed and deposited into that bank account. This process is done to make sure that in the event of a clerical error, you will still get your first payment on-time and your money will be sent to the correct account.

This process is also done when an account is added and/or changed within the system.